

The year-end close procedures for Analytical Accounting in Microsoft Dynamics GP 10.0 Service Pack 2 and in later versions

This article describes the recommended year-end close procedures for Analytical Accounting in Microsoft Dynamics GP 10.0 Service Pack 2 and in later versions. The year-end close procedures for Analytical Accounting are not available in versions earlier than Microsoft Dynamics GP 10.0 Service Pack 2.

When the year-end close process is run for General Ledger in Microsoft Dynamics GP, it automatically moves the Analytical Accounting transactions from the AAG30000 historical tables to the AAG40000 series tables. (There is no separate closing procedure that must be run in Analytical Accounting.) You may select which dimensions that you want to be consolidated during the year-end process. In General Ledger, balance sheet dimensions will roll forward, and P&L dimensions will close to Retained Earnings. In Analytical Accounting, Balance Brought Forward entries are created in the AAG30000 tables for those dimensions that were marked to be included in the year-end process, and then the detail is moved to the AAG40000 series tables.

Note If you use FRx reporting, you must apply hotfix 962862 for Microsoft FRx to be able to read Analytical Accounting detail in the AAG40000 series tables.

STEP 1 - Review BBF Information

Before consolidating balances, download the zip file from the link below and extract the script. Run this script against the company database in a query window in SQL Server Management Studio. This script will give a snapshot of the fiscal year and BBF information for the company against which it is run. Please review more notes at the top of the script. If the script returns any problem records (as listed in the top of the script), you may need to open a support case with Microsoft Dynamics GP Support if additional assistance is needed. These records should be cleaned up before balances are consolidated.

<https://mbs2.microsoft.com/fileexchange/?fileID=85707f43-c535-4191-9c22-3f34aaedb925>
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STEP 2 - Setup steps needed to consolidate balances in Analytical Accounting during the General Ledger year-end close process

If you have not closed General Ledger yet, follow these steps to make sure the dimension is marked correctly to be included in the close process:

1. Mark the setup option to include Analytical Accounting in the year-end close as follows:
 - a. On the **Microsoft Dynamics GP** menu, point to **Tools**, point to **Setup**, point to **Company**, point to **Analytical Accounting**, and then click **Options**.

- b. Click to select the **Include in Year End Close** check box, and then click **OK**.

Note This option is just to enable the functionality to create Balance Brought Forward entries on the dimensions. The Analytical Accounting data will still move to the AAG40000 series tables when General Ledger is closed regardless of whether this option is marked.

2. Individually mark the dimensions to be included in year-end as follows:
 - . On the **Cards** menu, point to **Financial**, point to **Analytical Accounting**, and then click **Transaction Dimension**.
 - a. In the **Trx Dimension** list, click the dimension that you want to include in the year-end close process.
 - b. In the **Year End Close** area, click to select the **Include in Year End Close** check box, and then click **Save**.
 - c. Repeat steps b and c for each dimension that you want to include in the year-end close process.

STEP 3 - Move data to history for the earlier closed years, if applicable.

If you have Analytical Accounting data from earlier years in your AAG30000 history table that you need to move to the AAG40000 historical table, follow these steps to consolidate those years:

1. On the **Microsoft Dynamics GP** menu, point to **Tools**, point to **Utilities**, point to **Financial**, point to **Analytical Accounting**, and then click **Move Data to History**.
2. Click the appropriate option:
 - o To move Analytical Accounting data to the history tables for the years that you already closed in General Ledger, click **Transfer transaction detail to history**.
 - o To consolidate the balances of all the transaction dimension codes in the closed year and to transfer the analysis information to the history tables, click **Consolidate transactions and transfer detail to history**.

Note The consolidated balances are brought forward to the new year.

- o To print a preview report that displays the consolidations that will be made, click **Print transfer preview report only**.

Note This option does not change data.

3. Click **OK**.

STEP 4 - Run GL year-end close process to move AA balances and create BBF's.

Proceed to run the GL Year-end Close process for the balances in AA to update. Refer to the process outlined in KB 888003.

For more information, click the following article number to view the article in the Microsoft Knowledge Base:

[888003](https://support.microsoft.com/kb/888003/) (https://support.microsoft.com/kb/888003/) Year-End Closing procedures for General Ledger in Microsoft Dynamics GP

APPLIES TO

- Microsoft Dynamics GP 2010
- Microsoft Dynamics GP 10.0, when used with:
 - Analytical Accounting